



**23<sup>rd</sup> September 2019**

**Dear Student,**

This communication serves to caution all MANCOSA students against employing the services of third parties claiming to render assistance in areas of tutoring and assessments, i.e. **assignments, examinations, projects, dissertations and research.**

In terms of the Regulations for Private Higher Education Institutions (PHEIs') as well as MANCOSA's policies and standards, MANCOSA and its students may not outsource the registration, teaching and learning, assessment and certification or related activities and therefore has no affiliations with any third parties to perform such functions, or similarly related functions. Any third party claiming otherwise is misrepresenting themselves as well as their false relationship to MANCOSA. In view of this and to avoid any sanctions that may be imposed, students are cautioned against utilising such prohibited services.

Students are reminded that they are required to develop and present their **own work**. A student who is found guilty of engaging in such activities will be subject to the zero-tolerance approach MANCOSA has adopted regarding students who misconduct themselves by use of the above services and such misconduct may result in immediate expulsion from MANCOSA. MANCOSA further reserves its right to pursue formal civil and/or criminal legal action against students and third parties transgressing its rules.

MANCOSA is interested in the academic success of its student body and therefore provides various support channels for students to access. The support channels include and are not limited to academic support and assistance, library resources, workshops and access to a support consultant if required. It is important to engage with the Institution regularly especially when experiencing challenges that may hinder a student's academic progress.

Should you require further academic support or assistance, kindly refer your request to our MANCOSA offices and we will gladly facilitate your request to the best of our ability. Kindly direct your queries or concerns to Student Services by emailing [studentservices@mancosa.co.za](mailto:studentservices@mancosa.co.za).

**Regards**

**Legal & Policy Department**